

# **Audit Committee**

---

**Tuesday 21 July 2015 at 6.00 pm**

**To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH**

**The Press and Public are Welcome to Attend**

## **Membership**

---

Councillors Steve Jones (Chair), John Campbell, Tony Damms, Rob Frost, Dianne Hurst, Joe Otten and Sioned-Mair Richards.

## **Independent Co-opted Members**

Rick Plews and Liz Stanley.

---

---

## **PUBLIC ACCESS TO THE MEETING**

---

The Audit Committee is a key part of the Council's corporate governance arrangements. The Committee has delegated powers to approve the Council's Statement of Accounts in accordance with the Accounts and Audit Regulations 2003 and consider the Annual Letter from the Auditor in accordance with the Accounts and Audit Regulations 2003 and to monitor the Council's response to individual issues of concern identified.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information.

Recording is allowed at Audit Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

If you require any further information please contact Dave Ross in Democratic Services on 0114 273 5033 or email [dave.ross@sheffield.gov.uk](mailto:dave.ross@sheffield.gov.uk).

---

## **FACILITIES**

---

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

---

**AUDIT COMMITTEE AGENDA  
21 JULY 2015**

**Order of Business**

---

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public.
- 4. Declarations of Interest** (Pages 1 - 4)  
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Appointment of Deputy Chair**  
To appoint a Deputy Chair of the Committee for 2015/16.
- 6. Minutes of Previous Meeting** (Pages 5 - 12)  
To approve the minutes of the meetings of the Committee held on 28 April and 20 May 2015.
- 7. Annual Governance Statement 2014/15** (Pages 13 - 28)  
Report of Director of Legal and Governance.
- 8. Summary of the 2014/15 Statement of Accounts** (Pages 29 - 52)  
Report of the Interim Executive Director, Resources.
- 9. Certification of Claims and Returns Annual Report 2013/14 and Completed Action Plan** (Pages 53 - 64)  
Report of the Director, KPMG.
- 10. Progress on High Opinion Audit Reports** (Pages 65 - 126)  
Report of the Senior Finance Manager.
- 11. Update on the Finance Service Actions Arising from the KPMG Report on Adult Social Care** (Pages 127 - 136)  
Report of the Assistant Director of Finance.
- 12. Update on the Adult Social Care Change Programme** (Pages 137 - 142)  
Report of the Interim Director of Business Strategy, Communities.
- 13. Work Programme** (Pages 143 - 150)  
Report of the Director of Legal and Governance.

#### **14. Dates of Future Meetings**

To note that meetings of the Committee will be held at 6.00 p.m. on:-

- 24 September 2015
- 12 November 2015
- 10 December 2015 (additional meeting if required)
- 14 January 2016
- 11 February 2016 (additional meeting if required)
- 10 March 2016 (additional meeting if required)
- 14 April 2016
- 14 July 2016